



<b>Position Title</b>	Advocacy and Membership Manager
<b>Reports to</b>	Network Director, CNCLT
<b>Compensation</b>	\$33/hour (37.5 hours/week) Comprehensive benefits package inc. health, dental, and RRSP matching 2 weeks vacation + paid winter holiday (December 21–31)
<b>Role Type</b>	Full-time, 8-month, contract staff
<b>Work Location</b>	Remote (anywhere in Canada), with travel
<b>Deadline to apply</b>	Sunday, March 1 at 12:00 PM (ET).
<b>Anticipate start date</b>	April 7, 2026

## About the Canadian Network of Community Land Trusts

The Canadian Network of Community Land Trusts (CNCLT) is a member-based national network with the purpose of supporting the growth of community land trusts (CLTs) across Canada. CLTs are community-led, non-profit organizations which acquire and hold real estate in the interest of their local community, typically with a focus on affordable housing, and may also steward land for other purposes including agriculture, community services, and arts and culture. They seek to reposition land and housing from a commodity to a public good.

## Purpose

The Advocacy and Membership Manager is a new role responsible for spearheading the creation and implementation of an advocacy strategy to advance Canada's CLTs movement. The Manager will work with CNCLT's advocacy committee to identify, prioritize, and mobilize collective advocacy goals amongst our diverse, national membership.

Incorporated in 2021, CNCLT is a rapidly growing national network. To date, our advocacy efforts have been largely one-off and ad hoc. We are now ready to formalize this work and invest in a coherent, proactive advocacy strategy and implementation. With background research already completed on member priorities, CNCLT is seeking a strategic thinker who can provide strong leadership and drive our collective vision forward.

The successful candidate will be highly-organized and strategic, with experience advocating directly to government and/or in grassroots mobilization. The Manager is able to communicate complex policy issues in plain language, and is enthusiastic about the growth of community-owned real estate.

This is a full-time, fixed-term (8-month, possibility of extension) opportunity reporting directly to the Network Director, with support from the Advocacy Committee.

## **Responsibilities**

### Advocacy & Government Relations (70%)

- Developing and maintain CNCLT's advocacy agenda, public platform, and materials ensuring alignment with member priorities and organizational priorities
- Developing new partnerships with government and allied organizations to strengthen the CNCLT influence and visibility
- Monitoring relevant legislation, regulations, and government policies, providing timely analysis and updates to CNCLT's Advocacy Committee and leadership
- Preparing plain-language briefing materials, reports, and presentations
- Maintaining a database of government contacts, tracking progress and outcomes of government relations activities
- Organizing meetings with parliamentarians in preparation for CNCLT's annual conference
- Supporting members to access tools, training, and resources to participate in advocacy activities
- Monitoring and reporting on advocacy outcomes, impact metrics and progress toward strategic objective

### Membership Management & Growth (20%)

- Conducting outreach to potential new members and maintaining strong relationships with existing members
- Supporting member discussions, advisory groups, and committees as needed

### Funding & Resource Development (10%)

- Support identification and development of funding proposals for advocacy activities

### Travel & Time Commitment

- Up to 4 days in for CNCLT's annual conference (September 28–October 1)
- Occasional evening or weeknight meetings or events may be required to support members, committees, or advocacy efforts

## Qualifications

The successful candidate will possess the following:

- Post-secondary education in a relevant field such as *political science, communications, public administration, public policy, or another relevant field*
- 3+ years of experience in government relations, public affairs, grassroots advocacy, with a focus on engaging government officials at various levels
- Practical experience with government processes and policymaking at various levels of government, including policy development, budget planning and public consultations
- Ability to identify opportunities for engagement with government officials to advance advocacy
- Proven experience in policy and legislative analysis, including identifying emerging trends and assessing their potential impact on organizational priorities
- Experience designing and implementing advocacy campaigns
- Ability to work with coalitions with diverse interests, identifying common concerns and collective advocacy priorities
- Excellent writing and research skills, and the ability to speak persuasively in meetings and larger groups
- Ability to work independently in a remote environment while maintaining strong collaboration with colleagues and members
- Alignment with CNCLT's mission, values, and commitment to community-led land stewardship
- Ability to travel within Canada, including up to 4 days in Fall 2026

Stand out candidates will possess one or more of the following:

- A strong network of government contacts in federal or provincial governments
- Practical experience working with community land trusts or similar community-led housing or community ownership initiatives.
- Strong understanding of affordable housing funding and programs
- Experience working with equity-deserving communities
- Fluency in spoken and written French

## **Submitting an Application**

Please send a CV and cover letter to [info@communityland.ca](mailto:info@communityland.ca) by Sunday, March 1 at 12:00 PM (ET). Please submit 1-3 writing samples demonstrating your ability to fulfill the responsibilities of the role (e.g. policy briefs, messaging guide, etc.)

We thank all applicants for their submissions. Please note that only those shortlisted for interviews will be contacted.

## **Accessibility**

CNCLT is committed to developing an organization that reflects the communities we serve. We actively encourage applications from members of groups with historical and/or current barriers to equity. We offer reasonable accommodation in our recruitment process and seek applicants' advice on how best to accommodate their needs. If you require accommodation during the hiring process, please contact X